



ACADIANA AREA HUMAN SERVICES DISTRICT

Serving Acadiana with Quality Compassionate Care

Acadiana Area Human Services District

Board Meeting Minutes

Tyler Behavioral Health Clinic

August 20, 2018

Members Present: Claire Daly (Governor Appointment/Iberia Parish); Elizabeth F. West (Governor Appointment/Evangeline Parish); Carol Broussard (Iberia Parish); Micah Moscovis (St. Landry Parish); Janise B. Hardy (Vermilion Parish); Emily Sandoz (Lafayette Parish)

Members Absent: Ryan Verret (St. Martin Parish); Rob Eastin (Chair/Evangeline Parish); John Stefanski (Acadia Parish); David Merrill (Governor Appointment/Iberia Parish)

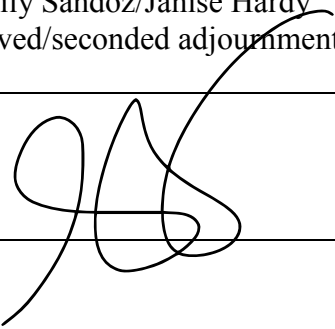
Employees: Brad Farmer, Executive Director; Takiyah Milton, Administrative Assistant, Jennifer Stelly, Human Resource Director; Daniel Leger, Chief Financial Officer; Terry Dugas, Marketing Representative

Others:

Agenda Item	Discussion	Action
Call to Order		Call to order by Micah Moscovis, at 3:25 p.m.
Roll Call	6 board members personally present	
Quorum	6 board members personally present	Chair announced a Quorum present.
Approval of the Consent Agenda for August 20, 2018 <ol style="list-style-type: none"> 1. June minutes 2. Matrix Report 3. Executive Director report 4. Agenda Calendar Item <ol style="list-style-type: none"> a. Executive Limit: Succession Plan 	Claire Daly/Elizabeth West moved/seconded approval of the Consent Agenda for August 20, 2018. Motion passed unanimously	

<p>b. Governance Process: Chairperson's Role</p>		
<p>Solicit Public Comment Requests</p>	<p>Public Notices were posted at the AAHSD clinics and on the website. Open meeting laws are available.</p>	
<p>Public Comments/Input</p>	<p>No public comments.</p>	
<ul style="list-style-type: none"> ● Board Member Advocacy (Activity) Reports ● Comments from Chair ● Comments from the Executive Director <ul style="list-style-type: none"> ○ Legislative Audit update 	<p>No Board advocacy reported</p> <p>Chair, Micah Moscovis reported that Ryan Verret has resigned from the Board. Micah clarified that our two board vacancies need to be replaced as soon as possible. Micah also discussed that Emily Sandoz will create a survey requesting feedback from board members on membership. The meeting quorum and the definition of “serving” were also discussed.</p> <p>Brad Farmer distributed the LDH Financial Audit Report and highlights. Brad discussed two findings: Billing outside of accordance with insurer contracts resulting in failures to recoup funds and secondly, failing to clearly identify federal award information to sub recipients at the time of awarding the contact. Brad's options for addressing these findings includes waiting until after prior authorization to provide services and properly triage patients to clinicians that can provide appropriate care for appropriate reimbursement.</p>	

<ul style="list-style-type: none"> ○ Governance Standards review ● Mission/Vision/Value ● Board Policies/Board Bylaws/Code of Ethics/Conduct/Conflict of Interest annual acknowledgement ● Written statement of executive compensation philosophy 	<p>Brad Farmer provided a handout detailing changes the agency will be making to meet governance standards for CARF accreditation. Brad reported that we are currently meeting some standards, and that he has drafted or revised documents that would meet the criteria.</p> <p>Brad provided a handout detailing a proposal for revised Mission, Vision, and Values and asked for feedback. Emily Sandoz/Carol Broussard moved/seconded to table this until October, requesting comments in writing from Board members by the September meeting.</p> <p>Brad described legal and historical context for revised Board Governance Manual, by laws, annual acknowledgement forms, philosophy statement of Executive compensation, and distributed drafts. Brad recommended a number of descriptive formatted changes to reflect the standing language and policies and procedures. Emily Sandoz/Elizabeth West moved/seconded to approve revised Bylaws. Emily Sandoz/Janise Hardy moved/seconded to approve the Acknowledgement form.</p> <p>The Board’s subcommittee will follow-up at September meeting with verbal recommendations and will vote in October. The subcommittee will consist of the following teams: Emily Sandoz and Claire Daly on Executive Compensation Policy, Micah Moscovis and Janise Hardy on Executive Limits, Elizabeth West and John Stefanski on Governance Process, Carol Broussard, Elizabeth West and David Merrill on ED Linkage. The subcommittee will make verbal recommendations in September and vote in October.</p>	
<p>Date, Time & Location of Next Meeting</p>	<p>Monday, September 17, 2018 @ 3:00 pm</p>	<p>Date and Time: Monday, Sepetember 17, 2018 @ 3:00 pm</p> <p>Location : Tyler BHC 302 Dulles Drive Lafayette, LA 70506</p>

Adjournment	Emily Sandoz/Janise Hardy moved/seconded adjournment	Meeting adjourned at 4:55 p.m.
Submitted by Secretary		Secretary, AAHSD Board of Directors